



ADITYA ENGINEERING COLLEGE

An Autonomous Institution

Approved by AICTE • Permanently Affiliated to JNTUK • Accredited by NAAC with 'A' Grade
Recognised by UGC under sections 2(f) and 12(B) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Office Order

Date: 17-07-2018


Sub: Constitution of **Purchase Committee** for the academic year 2017-18- Reg.

The undersigned is pleased to constitute the **Purchase Committee** with the following members for the academic year 2017-18. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

- | | |
|---|----------|
| 1. Dr. Bh. Varaprasad, Professor, Dept. of ME | Convener |
| 2. Mr. K. Ganapathy, Assoc. Prof., Dept. of EEE | Member |
| 3. Mr. P. Shiva Kumar, Asst. Prof., Dept. of CE | Member |
| 4. Mr. V. Ravi Kishore, Asst. Prof., Dept. of CSE | Member |

FUNCTIONS:

- Ensure proportionality, transparency, accountability, and fairness in the procurement process.
- Analyze quotations and supervise the procurement process.
- Maintain the Central Stock Register.


(Dr. M. Sreenivasa Reddy)
Principal



To

The members to comply with.